

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Brett J. Cyphers, Executive Director
Guy Gowens, Chief of Staff

FROM: Wendy Dugan, Division of Administration Director

DATE: July 10, 2019

SUBJECT: Consideration of Amendments No. 14, 15, and Modification to No. 1 - EOG# O-0067 to the Fiscal Year 2018-2019 Budget

Recommendation

Staff recommends the Governing Board adopt Resolution No. 852 amending the Fiscal Year 2018-2019 budget and allow staff to realign revenues and reserves to maintain the proper balance in each fund.

Background

The three amendments for consideration realign budget within and across programs, funds, projects, and budget categories. Two of the three, No. 14 and a modification to Amendment No. 1 – EOG# O-0067, require approval from the Executive Office of the Governor (EOG), which was requested on July 2, 2019. Amendment No. 14 recognizes unanticipated revenues for damages sustained during Hurricane Michael; modifications to Amendment No. 1 allow for greater flexibility in responding to Hurricane Michael recovery efforts; and Amendment No. 15 consists of budget transfers in support of the other two.

Below are explanations for the amendments:

No. 14 Recognize \$219,861 in unanticipated revenues for damages sustained during Hurricane Michael of which a portion will reduce the use of General Fund Balance Reserves with the remainder increasing the District's FY 2018-19 budget by \$208,731. Unanticipated revenues include:

- \$91,759 from the District's insurer, Florida Municipal Insurance Trust, for property damage repairs at District Headquarters;
- \$11,130 from the Federal Emergency Management Agency (FEMA) and State of Florida for Category E Buildings and Equipment; and
- \$116,972 from FEMA for Category B Emergency Protective Measures.

No. 15 Recognize \$79,371 in budget transfers of:

- \$68,241 within Activity 250 Facilities Construction and Major Renovations to provide Fixed Capital Outlay budget for property damage repairs at District Headquarters; and
- \$11,130 within Activity 113 Other Water Resources Planning in Salaries and Benefits and Overhead budget to allow for FEMA revenue of this amount to replace the use of General Fund balance reserves.

No. 1 – Modification

Expand the use of the \$1,000,000 approved in Amendment No. 1 - EOG #O-0067 for Hurricane Michael debris removal and disposal under the Contracted Services budget category to also cover repairs and replacement of assets within the District's Water Management Areas redistributing \$587,500 to additional budget categories of Operating Expense, Operating Capital Outlay, and Fixed Capital Outlay.

Summary of Fund Impact to Expense Budget:

<u>Fund Source</u>	<u>Increase</u>	<u>Decrease</u>	<u>Impact</u>
General Fund	160,000	(68,241)	91,759
Projects Fund	10,167	(10,167)	0
Lands Management Fund	704,472	(587,500)	116,972
	874,639	(665,908)	208,731



Brett J. Cyphers
Executive Director

Northwest Florida Water Management District

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RESOLUTION NO. 852 AMENDMENT NUMBERS 14, 15, AND MODIFICATION TO 1 - EOG#O-0067 FOR FISCAL YEAR 2018-2019 BUDGET

WHEREAS, chapters 200 and 373, Florida Statutes, require the Governing Board of the Northwest Florida Water Management District (District) to adopt a final budget for each fiscal year; and

WHEREAS, by Resolution No. 840, after a public hearing on September 27, 2018, the Governing Board of the District adopted a final budget for the District covering its proposed operations and other requirements for the ensuing fiscal year, beginning October 1, 2018 through September 30, 2019; and

WHEREAS, in accordance with section 189.016(7), Florida Statutes, the District will post the adopted amendment on its official website within five days after its adoption; and

WHEREAS, a budget amendment involves an action that transfers, increases, or decreases to total appropriated Fund amounts in the budget; and

WHEREAS, pursuant to section 120.525, Florida Statutes, the District has provided notice of its intention to amend the Budget in the published notification of the Governing Board meeting at which the amendment will be considered; and

NOW THEREFORE BE IT RESOLVED by the Governing Board of the Northwest Florida Water Management District, that:

The budget is hereby amended as summarized in the memorandum dated July 10, 2019, requesting Amendments No. 14, 15, and modification to No. 1 - EOG# O-0067 to the Fiscal Year 2018-2019 budget. These amendments recognize new revenue and the reallocation of budget authority within and across programs, funds, projects, and budget categories to properly reflect activities performed and accurately assign actual costs with an increase to the total District budget.

ADOPTED AND APPROVED this 25th day of July, 2019, A.D.

ATTEST:

Jerry Pate, Vice Chair

John W. Alter, Secretary-Treasurer
Brett Cyphers, Acting Secretary-Treasurer

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Vice Chair
Pensacola

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